

**NOTICE OF PUBLIC HEARING
FOR THE PURPOSE OF ADOPTING RATES AND FEES**

The City Council of Lake Havasu City, Arizona, will hold a Public Hearing for the purpose of adopting rates and fees for Lake Havasu City. The hearing is scheduled on Tuesday, January 10, 2017, at 6:00 p.m. or as soon thereafter as same may be heard, at the Lake Havasu City Police Facility, 2360 McCulloch Blvd. N., Lake Havasu City, AZ 86403.

Report and cash flow projections for water fees and report on all other proposed fees is available on the City's website and at the City Clerk's Office, 2330 McCulloch Blvd. N., Lake Havasu City, AZ 86403 during the hours of 8:00 a.m. to 5:00 p.m., Monday through Friday.

Placed on Website 10/26/2016

Revised on 11/21/2016

COUNCIL COMMUNICATION

TO: Honorable Mayor and Council

FROM: Tabatha Miller, Administrative Services Director
Sandy McCormack, Senior Accountant

SUBJECT:

Introduce Ordinance No. 16-1167 Amending Lake Havasu City Code Section 3.20.040, Schedule of Fees and Service Charges, to Update Fees and Charges

FUNDING SOURCE:

N/A

PURPOSE:

To introduce an ordinance amending City Code Section 3.20.040 to update City fees and charges.

BACKGROUND:

Annually, the City undergoes a review of fees and charges as required by Chapter 3.20 of the City Code. During the process, departments review their fee schedules and make recommendations to either increase, decrease, or maintain the fees. They evaluate the need for new services as the citizens' needs and desires change. New fees are added as services are identified.

The review began by first establishing how the fees would be adjusted this year. During the years after the Great Recession, most City fees were kept flat. As a result, when the fees were updated last year some fees and charges increased by double digit percentages. In order to minimize larger changes, and keep fees consistent with the reasonable costs to be recovered as set forth in Section 3.20.040, the Consumer Price Index (CPI) was used to calculate recommended fee changes. The CPI, for the 12-month period ending in June, was 1.0%. The more detailed cost of service review will be completed every several years.

In most cases, fees were rounded to the nearest whole dollar. As a result, many small dollar fees will not be changed this year. All departments reviewed the proposed fee changes and approved the list that is included with this council communication.

A few important fee changes to note are:

- Minor Conditional Use Reviews and Zoning Variance Reviews will now be charged half the price of a major review. Previously these reviews were no charge.
- A new fee of \$25 for responding to customer meter re-reads in excess of one free re-read per year. This will encourage customers to monitor their own meter usage and reduce the expense of the additional service calls.

- Fee for 1" Irrigation or Additional Meter Installation (Short-Side Meter) should have been increased previously. This is a housekeeping item.
- If a fee is included in a contract, the contract terms may override fee changes.
- Fee changes would be effective February 1, 2017.

March 1, 2017 Sme

In addition to the proposed changes to City fees and charges, staff is recommending a policy change to water and sewer utility billing. Past practice has allowed part-time residents to turn off and reactivate water, sewer, and trash charges seasonally. The dilemma with this practice is that the fixed costs associated with providing water and particularly sewer services do not change if residents temporarily forego service. The City's water and sewer infrastructure was built and is maintained year-round to accommodate the maximum demand on the systems, not the average demand. Fixed costs, including debt service and depreciation account for 75% of the total wastewater expenses and variable costs only 25% of the total.

To ensure that part-time residents pay their share of the fixed costs for the water and sewer systems, and full-time residents are not subsidizing these costs, staff is recommending that utility customers pay the minimum fees for water and sewer, year-round. All customers would be responsible for the minimum sewer fee of \$41 per month plus the \$5.16 monthly water base fee. Trash service could continue to be temporarily suspended while there is no water usage at the residence.

COMMUNITY IMPACT:

N/A

FISCAL IMPACT:

Potential for slight increase in revenues

ATTACHMENTS:

Ordinance No. 16-1167

Proposed Fees & Charges for 2017

Proposed Facility Use Fees for 2017

SUGGESTED MOTION:

I move to introduce Ordinance No. 16-1167 amending Lake Havasu City Code Section 3.20.040, to update the Schedule of Fees and Service Charges.

NOTICE OF FEES/CHARGES EFFECTIVE MARCH 1, 2017

In accordance with City Code Chapter 3.20 *Fees and Service Charge Revenue/Cost Comparison & Charging System*, the following service center(s) fees/charges are proposed. City Council shall consider adoption of Ordinance No. 16-1167 adjusting these proposed fees on January 10, 2017 at 6:00 p.m. or as soon thereafter as same may be heard, at the Lake Havasu City Police Facility, 2360 McCulloch Blvd. N., Lake Havasu City, AZ 86403.

	Description of Service	Current Fee	Proposed Fee
Development and Right of Way Services:			
S-001	Design Review – New	\$720.00	\$727.00
S-001	Design Review – Tenant Improvements	\$300.00	\$303.00
S-002	Planned Development Review and Major Changes to Planned Unit Development	\$2,400.00	\$2,424.00
S-003	Conditional Use Review-Major	\$500.00	\$505.00
S-003	Conditional Use Review-Minor	No Charge	\$252.50
S-004	Zone Change Review	\$2,400.00	\$2,424.00
S-005	Zoning Code Amendment Review	\$2,000.00	\$2,020.00
S-006	General Plan Amendment	\$4,400.00	\$4,444.00
S-008	Specific Plan Amendment	\$2,100.00	\$2,121.00
S-009	Changes to Approved Plans-Subdivision	\$670.00	\$677.00
S-010	Minor Changes to Approved Plans-PUD	\$400.00	\$404.00
S-012	Specific Plan Review	\$2,100.00	\$2,121.00
S-013	Variance Review – Zoning (Major)	\$250.00	\$253.00
S-013	Variance Review – Zoning (Minor)	No Charge	\$126.50
S-014	Subdivision Review	\$1,150.00	\$1,162.00
S-015	Lot Alteration Review	\$320.00	\$323.00
S-016	Board of Adjustment Planning, Building/Fire Appeals	\$90.00	\$91.00
S-017	Parking-In-Common Review	\$635.00	\$641.00
S-019	Conceptual Plan – PUD Review	\$430.00	REMOVE
S-020	Conceptual Plan Review – Specific Plan	\$415.00	REMOVE
S-023	Abandonment (Right-of-Way or Easement Processing)	\$525.00	\$530.00
S-024	Sign Permit Review	\$65.00	\$66.00
S-025	Right-of-Way Sign Permit Review	\$310.00	\$313.00
S-031	Temporary Use Permit 1-3 Days	\$75.00	\$76.00
S-031	Temporary Use Permit 4-30 Days	\$395.00	\$399.00
Finance & Administrative Services:			
S-110	Business License Processing, January-March	\$100.00	\$101.00

	Description of Service	Current Fee	Proposed Fee
S-110	Business License Processing, April-June	\$81.00	\$82.00
S-110	Business License Processing, July-September	\$62.00	\$63.00
S-110	Renewal Business License Application	\$76.00	\$77.00
S-110	Business License Reissuance Fee	\$100.00	\$101.00
S-111	Liquor License – Posting Fee	\$250.00	\$253.00
S-111	Liquor License – Application Fee	\$250.00	\$253.00
S-112	Liquor License – Special Event	\$50.00	\$51.00
S-113	Liquor License - Acquisition of Control/Agent Change	\$250.00	\$253.00
S-116	Peddlers, Solicitors, and Transient Merchants Application and License Processing – Background Investigation Fee (per person)	\$50.00	\$51.00
S-117	Extension of Premises/Patio Permit	\$170.00	\$172.00
Utility and Enterprise Services:			
Water Services:			
S-131	Water Meter & Service Line Installation		
S-131	¾"	\$1,725.00	\$1,742.00
S-131	1"	\$1,825.00	\$1,843.00
S-131	Advance deposit for connections larger than 1"		
S-131	1 ½"	\$800.00	\$808.00
S-131	2"	\$1,200.00	\$1,212.00
S-131	3"	\$3,750.00	\$3,788.00
S-131	4"	\$4,000.00	\$4,040.00
S-131	6"	\$9,000.00	\$9,090.00
S-131	8"	\$12,000.00	\$12,120.00
S-132	Irrigation or Additional Meter Installation		
S-132	¾" Easy Meter Installation	\$500.00	\$505.00
S-132	¾" Unplumbed Easy Meter	\$650.00	\$657.00
S-132	¾" Short-Side Meter	\$1,450.00	\$1,465.00
S-132	¾" Full Cross Street 24' of Asphalt Repl.	\$2,900.00	\$2,929.00
S-132	¾" Full Cross Street Curbed Widened Street	\$4,400.00	\$4,444.00
S-132	1" Easy Meter Installation	\$600.00	\$606.00
S-132	1" Unplumbed Easy Meter	\$750.00	\$758.00
S-132	1" Short-Side Meter	\$900.00	\$1,566.00
S-132	1" Full Cross Street 24' of Asphalt Repl.	\$3,000.00	\$3,030.00
S-132	1" Full Cross Street Curbed Widened Street	\$4,500.00	\$4,545.00
S-134	Water Meter Testing-Water Meter Re-Read after 1 at no charge	No Charge	\$25.00

	Description of Service	Current Fee	Proposed Fee
Sewer Services:			
S-190A	Wastewater System Availability Fee	NEW	\$30.75
S-196	Pump Station Wet Well Cleaning	Per hour fee \$135.00	Per hour fee \$136.00
S-197	Private System Sewer Line Cleaning	Per hour fee \$150.00	Per hour fee \$152.00
S-198	Sewer Discharge Sampling	\$265.00	\$268.00
Airport Services:			
S-251	Airfield Rental Fees		
S-251	-Tail In	\$58.00	\$59.00
S-251	-Taxi Through	\$116.00	\$117.00
S-251	-Private Shadeport	\$58.00	\$59.00
S-251	-Large Shadeport:		
S-251	-Per Month Fee	\$250.00	\$253.00
S-251	-Per Week Fee	\$175.00	\$177.00
S-251	-Monthly fee for City built shadeports	\$163.00	\$165.00
S-251	-Monthly fee for City owned hangars		
S-251	-City Hangar-Standard (40x37)	\$415.00	\$419.00
S-251	-City Hangar-Executive (62x45)	\$625.00	\$631.00
S-251	-Per night fee for transient aircraft (Hangar 62x45)	\$55.00	\$56.00
S-256	Car Rental-Airport On-site agency permit	\$450.00	\$455.00
S-256	Car Rental-Airport Offsite agency permit	\$450.00	\$455.00
S-258	Commercial Aviation Use Permit-Annual	\$450.00	\$455.00
S-258	Commercial Aviation Use Permit-Temporary 30-Day Permit Fee	\$226.00	\$228.00
S-258	Commercial Aviation Use Permit-FBO's Temporary 30-Day Permit Fee	\$226.00	\$228.00
S-259	Advertising-Courtesy phone board-each 8"square	\$55.00	\$56.00
S-261	Hangars-Private on City Owned Pads		
S-261	-Private Hangars on City poured pad	\$1.10/sq. ft.	\$1.11/sq. ft.
S-261	-Private Hangars on private poured pad	\$0.80/sq. ft.	\$0.81/sq. ft.
S-264	Terminal Space-Commercial Offices	\$32.00/sq. ft.	\$32.32/sq. ft.
S-266	Airfield Services		
S-266	Sweeping, Bucket Truck Utilization & Towing	\$155.00/hour	\$157.00/hour
Leisure and Cultural Services:			
S-300	Youth Programs	\$50.00	\$51.00
S-301	Gym Drop-in (20 Visit Punch Pass)	\$60.00	\$61.00
S-304	Tournament/Group Field Usage		

	Description of Service	Current Fee	Proposed Fee
S-304	-Field line and drag (per field)	\$100.00	\$101.00
S-304	-Field line only (per field)	\$50.00	\$51.00
S-308	After School Program		
S-308	-Weekly Rate – First Child	\$27.50	\$28.00
S-308	-Weekly Rate - Each Additional Child in same family	\$17.50	\$18.00
S-309	Youth Camps – Full Program – First Child	\$250.00	\$290.00
S-309	Youth Camps - Each Additional Child	\$195.00	\$230.00
S-314	Adult Excursions	\$100.00	\$101.00
S-351	Aquatic Classes-Exercise & Lap Swim 20 Visit Pass	\$70.00	\$71.00
S-352	Open Swim		
S-352	-20 Visit Punch Pass	\$70.00	\$71.00
S-352	-Annual Adult Pass	\$260.00	\$263.00
S-352	-Annual Children/Senior Pass	\$220.00	\$222.00
S-352	-Semi Annual Adult Pass	\$200.00	\$202.00
S-352	-Semi Annual Children/Senior Pass	\$170.00	\$172.00
S-353	Birthday Party Rentals-Calm swim in session	\$50.00	\$51.00
S-353	Birthday Party Rentals-Open swim in session	\$80.00	\$81.00
S-354	Junior Lifeguard Program	\$100.00	\$101.00
S-355	Pool Rental-Swim Team (Effective 7-1-2017)	\$935.00	\$982.00
S-355	Pool Rental-Swim Team (Each Add'l Hour)	\$26.00	\$27.00
S-359	Lifeguard Training	\$150.00	\$152.00
Public Safety Services-Police:			
S-440	Police False Alarm Response-4 th -5 th alarms	\$150.00	\$152.00
S-440	Police False Alarm Response-6 th and subsequent alarms	\$270.00	\$273.00
S-448	Oversize/Overweight Review-Traffic Permit Fee	\$63.00	\$64.00
S-449	Forensic Computer Examination	\$300.00	\$303.00
S-451	Polygraph Exam	\$349.00	\$352.00
S-454	Prisoner Housing at LHC Police Facility	\$80.00	\$81.00
Public Safety Services-Fire:			
S-551	Fire False Alarm Response - 3 rd -5 th alarms	\$150.00	\$152.00
S-551	Fire False Alarm Response – 6 th and subsequent alarms	\$270.00	\$273.00
S-552	Hazardous Materials Incidents, Investigation		
S-552	-Full Service hazardous materials incident	\$475.00/hour	\$480.00/hour
S-552	-Additional engine responding to incident	\$200.00/hour	\$202.00/hour
S-552	-HAZMAT unit with one staff member	\$175.00/hour	\$177.00/hour

	Description of Service	Current Fee	Proposed Fee
S-552	-Technical Rescue unit with one staff member	\$175.00/hour	\$177.00/hour
S-552	-Utility Vehicle with one staff member	\$75.00/hour	\$76.00/hour
S-552	-Additional Command Officer	\$90.00/hour	\$91.00/hour
S-553	Emergency Fire/Medical Services		
S-553	-Technical Team Rescue Outside City Limits	\$475.00/hour	\$480.00/hour
S-553	-Emergency Fire/Medical Services Outside the City Limits (Limited Services)	\$200.00/hour	\$202.00/hour
S-553	-Motor Vehicle Accident Outside City Limits (Limited Services)	\$200.00/hour	\$202.00/hour
S-553	-Motor Vehicle Accident Outside City Limits (Full Service)	\$475.00/hour	\$480.00/hour
S-553	-Technical Rescue unit with one staff member	\$175.00/hour	\$177.00/hour
S-553	-Utility Vehicle with one staff member	\$75.00/hour	\$76.00/hour
S-553	-Additional Command Officer	\$90.00/hour	\$91.00/hour
S-553	-Additional engine responding to incident	\$200.00	\$202.00
S-554	Environmental Research & Technical Assistance	\$60.00	\$61.00
S-556	Fire Sprinkler System Plan Check/Inspection/Repair & Alterations (Commercial/Industrial)		
S-556	-0-5,000 square feet	\$400.00	\$404.00
S-556	-5,001-15,000 square feet	\$500.00	\$505.00
S-556	-15,000-35,000 square feet	\$700.00	\$707.00
S-556	-35,001-52,000 square feet	\$900.00	\$909.00
S-556	-Each story above or below first story	\$450.00	\$455.00
S-556	Plan review, permit, and inspection of repairs or alterations to existing fire sprinkler systems		
S-556	-Major Alterations	\$125.00	\$126.00
S-556	-Minor Alterations	\$60.00	\$61.00
S-556	-Major Repairs	\$75.00	\$76.00
S-556	-Minor Repairs	\$50.00	\$51.00
S-557	Required Fire Sprinkler System Plan Check/Inspection (Multi-Family 16+ Units)		
S-557	-First Floor	\$450.00	\$455.00
S-557	-Each story above or below first story	\$90.00	\$91.00
S-558	Required Fire Sprinkler Plan Check/Inspection (Single/Multi-Family up to 15 Units)		
S-558	-First Floor	\$175.00	\$177.00
S-558	-Each story above or below first story	\$90.00	\$91.00
S-559	Non-Required Fire Sprinkler System Inspection (Single Family)	\$50.00	\$51.00

	Description of Service	Current Fee	Proposed Fee
S-561	Fire Sprinkler Plan Check/Inspection/Repair (Underground Lines, Hydrants)		
S-561	-New fire lines, first 100 feet (includes fire hydrants, fire sprinkler supply)	\$300.00	\$303.00
S-561	-Review of repaired underground fire lines or private fire hydrants	\$80.00	\$81.00
S-563	Alteration to Fire Alarm Plan Check/Inspection		
S-563	-Major Alterations	\$125.00	\$126.00
S-563	-Minor Alterations	\$60.00	\$61.00
S-563	-Major Repairs	\$75.00	\$76.00
S-563	-Minor Repairs	\$50.00	\$51.00
S-564	Clean Agent System, Halon or Alternative Systems		
S-564	-Standard	\$180.00	\$182.00
S-564	-Halon or Alternative Materials	\$300.00	\$303.00
S-564	-Major Alterations	\$125.00	\$126.00
S-564	-Minor Alterations	\$60.00	\$61.00
S-564	-Major Repairs	\$75.00	\$76.00
S-564	-Minor Repairs	\$50.00	\$51.00
S-565	Installation and Inspection of Spray Booths	\$200.00	\$202.00
S-566	Installation of Liquified Petroleum Gas (LPG) Tank Plan Check/Inspection (25+ Gallons)		
S-566	-LP cylinder exchange rack	\$100.00	\$101.00
S-566	-25-500 gallons	\$90.00	\$91.00
S-566	-501-2,000 gallons	\$120.00	\$121.00
S-566	-2,001-30,000 gallons	\$200.00	\$202.00
S-566	-30,001-120,000 gallons	\$500.00	\$505.00
S-567	Fire Alarm System Plan Check/Inspection (1-20 devices)	\$200.00	\$202.00
S-569	Fireworks Permit		
S-569	-Sale of fireworks	\$200.00	\$202.00
S-569	-Class B (DOT 1.3G) Fireworks	\$200.00	\$202.00
S-569	-Class C (DOT 1.4G) Special Effects	\$125.00	\$126.00
S-570	Blasting Permits	\$300.00	\$303.00
S-571	Temporary Membrane Air Structure, Tents, Canopies Plan Check/Inspection	\$75.00	\$76.00
S-572	Tank Installation Plan Check/Inspection/Removal		
S-572	-Underground fuel/chemical tank installation	\$300.00	\$303.00
S-572	-Installation of temporary above ground fuel tanks	\$100.00	\$101.00
S-572	-Installation of permanent above ground fuel tanks:		
S-572	-0-5,000 gallons	\$300.00	\$303.00

	Description of Service	Current Fee	Proposed Fee
S-572	-5,001-10,000 gallons	\$325.00	\$328.00
S-572	-10,001-25,000 gallons	\$350.00	\$354.00
S-572	-25,001-100,000 gallons	\$400.00	\$404.00
S-572	-100,001-200,000 gallons	\$700.00	\$707.00
S-572	-Standby at removal of underground fuel or chemical tanks	\$300.00	\$303.00
S-574	Fire Flow Pressure Readings	\$80.00	\$81.00
S-577	Carnival/Circus Inspections	\$250.00	\$253.00
S-578	Fire Safety Reinspections	\$90.00	\$91.00
S-579	State Licensed Facility Inspection		
S-579	-Residential per location	\$50.00	\$51.00
S-579	-Assisted Living Facility – Base Fee	\$100.00	\$101.00
S-579	-Behavioral Health Facility	\$75.00	\$76.00
S-579	-Hospital – Base Fee	\$300.00	\$303.00
Municipal Court Fees:			
S-702	Suspension Fee	\$45.00	\$50.00
Use of City Facilities:			
S-123	SEE FACILITY USE SCHEDULE		

2017 Proposed Facility Use Fee Schedule

CLASSIFICATION OF GROUPS

City Use	Lake Havasu City sponsored and/or co-sponsored activities and programs.
Class I (25% Discount)	Other governmental agencies and programs
Class II (Market Rate)	Private
Class III (20% Surcharge)	Commercial
Class IV (50% Discount)	Nonprofit organization and public charities

FACILITY	CITY USE	CLASS I	CLASS II	CLASS III	CLASS IV
City Hall					
Meeting Room	N/C	N/C	N/A	N/A	N/A
Community Center - Events	4 hr/ 8 hr	4 hr/ 8 hr	4 hr/ 8 hr	4 hr/ 8 hr	4 hr/8 hr
Relics & Rods Hall* & Rooms	\$182/\$364	\$343/\$686	\$455/\$910	\$545/\$1090	\$227/\$454
Relics & Rods Full Hall*	\$121/242	\$227/\$454	\$303/\$606	\$364/\$728	\$152/\$304
Relics & Rods Half Hall*	\$73/\$146	\$136/\$272	\$182/\$364	\$218/\$436	\$91/\$182
Kitchen Area	\$16/\$32	\$30/\$61	\$40/\$81	\$48/\$97	\$20/\$40
Room 152 (max 20)	\$12/\$24	\$23/\$45	\$30/\$61	\$36/\$73	\$15/\$30
Rooms 153/154 (max 60)	\$22/\$44	\$42/\$85	\$56/\$112	\$67/\$134	\$28/\$56
Rooms 155/156 (max 90)	\$24/\$48	\$45/\$91	\$61/\$122	\$73/\$146	\$30/\$61
Jane Camlin Room (max 80)	\$24/\$48	\$45/\$91	\$61/\$122	\$73/\$146	\$30/\$61
Parking Lot	\$61/\$122	\$114/\$227	\$152/\$303	\$182/\$364	\$76/\$152
Community Center - Recreation Programs	1 hr	1 hr	1 hr	1 hr	1 hr
Relics & Rods Hall	\$32	\$61	\$81	\$97	\$40
London Bridge Beach Stage	Per Day	Per Day	Per Day	Per Day	Per Day
Stage	\$40	\$76	\$101	\$121	\$51
London Bridge Stage					
Stage	\$16	\$30	\$40	\$48	\$20
Miscellaneous Charges					
*Cleaning Deposit Required	N/C	\$300	\$300	\$300	\$300
Bar Setup Each (Includes 1 Bartender)	N/C	\$76	\$101	\$120	\$51
Each Additional Bartender	N/C	\$38	\$51	\$61	\$25

2017 Proposed Facility Use Fee Schedule

FACILITY	CITY USE	CLASS I	CLASS II	CLASS III	CLASS IV
Room Setup (Chairs and Tables):					
Groups 1-250	\$40	\$76	\$101	\$121	\$51
Groups 251-500	\$81	\$152	\$202	\$242	\$101
Groups 501- 1000	\$121	\$227	\$303	\$364	\$152
Police Department					
City Council Chambers	N/C	N/C	N/A	N/A	N/A
Fire Department	4 hr/ 8 hr	4 hr / 8 hr	4 hr/ 8 hr	4 hr/ 8 hr	4 hr/8 hr
Fire Station Class Rooms (30 max)	N/C	\$30/\$61	\$40/\$81	\$48/\$97	\$20/\$40
Training Tower	N/C	\$51/\$101	\$51/\$101	\$51/\$101	N/A
Burn Room	N/C	\$61	N/A	N/A	N/A
Training Grounds	N/C	\$51/\$101	\$51/\$101	\$51/\$101	N/A
Pool Rentals	1 hr	1 hr	1 hr	1 hr	1 hr
FEES WHEN POOL IS CLOSED FOR NORMAL BUSINESS HOURS					
Partial Pool Facility (2 lifeguard min)	\$69	\$129	\$172	\$206	\$86
Full Pool Facility (7 lifeguard min)	\$107	\$201	\$268	\$321	\$134
FEES WHEN POOL IS OPEN FOR NORMAL BUSINESS HOURS					
Soaker Pool/Whirlpool (1 pool)	\$12	\$23	\$30	\$36	\$15
Main Pool (partial) (deep or shallow section)	\$24	\$45	\$61	\$73	\$30
Slide (includes 2 add'l lifeguards)	\$34	\$64	\$86	\$103	\$43
Lane Rental	\$6	\$11	\$15	\$18	\$8
Park Reservations	Day	Day	Day	Day	Day
Small Ramada	N/A	N/A	\$20	N/A	N/A
Large Ramada	N/A	N/A	\$30	N/A	N/A
Volleyball Court	N/A	N/A	\$15	N/A	N/A
Small Park Area (0 - 40,000 sq. ft.)	\$51	\$95	\$126	\$152	\$63
Large Park Area (40,001 - 75,000 sq. ft.)	\$83	\$155	\$207	\$248	\$104

= NO CHANGE IN FEE
 = REFLECTS FEE INCREASE
 = REFLECTS INCREASE IN 8 HOUR FEE

Lake Havasu City
REVENUE AND COST SUMMARY WORKSHEET

SERVICE WATER METER TESTING		REFERENCE NO. S-134
PRIMARY DEPARTMENT Water	UNIT OF SERVICE Test	SERVICE RECIPIENT
DESCRIPTION OF SERVICE Respond to customer demand for testing water meter. Fee is only charged when meter proves to be correct.		
CURRENT FEE STRUCTURE For testing: \$ 0 - if defective meter \$130 - if meter functioning properly For meter re-read: \$ 0 - Reading found to be inaccurate \$ 0 - Reading found to be accurate PROPOSED CHANGE \$25 - Reading found to be accurate - 1 per year at no charge		

Lake Havasu City
COST DETAIL WORKSHEET

SERVICE			REFERENCE NO.	
WATER METER TESTING			S-134	
NOTE				
Unit Costs are an Average of Total Units				
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>
CUSTOMER SERVICE	Customer Service Supervisor	Testing	0.08	4.27
CUSTOMER SERVICE	Customer Service Specialist	Testing	0.20	9.00
WATER DIVISION	Utility Supervisor	Testing	0.75	60.84
WATER DIVISION	Utility Worker	Testing	0.50	28.36
WATER DIVISION		Fixed Assets	n/a	27.50
			1.53	129.97
CUSTOMER SERVICE	Customer Service Specialist	Re-Read	0.20	8.97
WATER DIVISION	Utility Worker	Re-Read	0.33	15.68
			0.53	24.65

Lake Havasu City
REVENUE AND COST SUMMARY WORKSHEET

SERVICE WASTEWATER SYSTEM AVAILABILITY FEE		REFERENCE NO. S-190A
PRIMARY DEPARTMENT Admin Services	UNIT OF SERVICE Per Month	SERVICE RECIPIENT
DESCRIPTION OF SERVICE Minimum fee to be charged to all utility accounts year round.		
PROPOSED FEE: Fee to cover 75% (fixed cost) of minimum \$41.00 charge. (\$41.00 x .75 = \$30.75)		

BUDGET EXPENDITURES	FY 2016-17			FY 2017-18			FY 2018-19		
	O&M Costs		Debt Service and Depreciation	O&M Costs		Debt Service and Depreciation	O&M Costs		Debt Service and Depreciation
Expenditure	VARIABLE	FIXED		VARIABLE	FIXED		VARIABLE	FIXED	
SALARIES	\$1,659,191	\$0	\$0	\$1,708,987	\$0	\$0	\$1,760,236	\$0	\$0
OVERTIME	45,629	0	0	46,998	0	0	48,408	0	0
HOLIDAY PAY	1,545	0	0	1,591	0	0	1,639	0	0
STAND-BY PAY	22,772	0	0	23,455	0	0	24,159	0	0
COMPENSATED ABSENCES/OPEB	30,950	69,358	0	31,879	71,439	0	32,835	73,582	0
CELL PHONE REIMBURSEMENT	1,126	0	0	1,160	0	0	1,195	0	0
PART-TIME SALARIES	0	0	0	0	0	0	0	0	0
HEALTH INSURANCE	380,613	0	0	392,031	0	0	403,792	0	0
LIFE INSURANCE	3,437	0	0	3,540	0	0	3,646	0	0
WORKERS COMPENSATION	66,585	0	0	68,583	0	0	70,640	0	0
DISABILITY INSURANCE	7,864	0	0	8,100	0	0	8,343	0	0
RETIREE MEDICAL INSURANCE	19,443	0	0	20,026	0	0	20,627	0	0
SOCIAL SECURITY	103,515	0	0	106,620	0	0	109,819	0	0
MEDICARE	23,672	0	0	24,382	0	0	25,113	0	0
AZ STATE RETIREMENT	196,385	0	0	202,277	0	0	208,345	0	0
AZ STATE RETIREMENT - LTD	2,076	0	0	2,138	0	0	2,202	0	0
RET. HEALTH SAVINGS PLAN	7,643	0	0	7,872	0	0	8,108	0	0
OFFICE & COMPUTER SUPPLIES	4,481	0	0	4,615	0	0	4,753	0	0
BLDG MAINT & GROUNDS SUPPLIES	9,476	0	0	9,760	0	0	10,053	0	0
BLDG IMPROVE (UNDER \$5,000)	0	0	0	0	0	0	0	0	0
SMALL TOOLS (UNDER \$5,000)	7,313	0	0	7,532	0	0	7,756	0	0
SHOP & JANITORIAL SUPPLIES	9,837	0	0	10,132	0	0	10,436	0	0
VEHICLE SUPPLIES	102,176	0	0	105,241	0	0	108,398	0	0
FURN & EQUIP UNDER \$5000	11,073	0	0	11,405	0	0	11,747	0	0
STREET RESTORATION SUPPLIES	10,300	0	0	10,609	0	0	10,927	0	0
TRAFFIC CONTROL SUPPLIES	1,545	0	0	1,591	0	0	1,639	0	0
WATER/SEWER SYSTEM SUPPLIES	77,250	0	0	79,568	0	0	81,955	0	0
CHEMICALS & LABORATORY SUPPLIES	744,536	0	0	766,872	0	0	789,878	0	0
WASTEWATER SUPPLIES	28,325	0	0	29,175	0	0	30,050	0	0
OTHER O&M SUPPLIES	616,806	0	0	635,310	0	0	654,369	0	0
HARDWARE REPLACEMENTS	464	0	0	478	0	0	492	0	0
NEW HARDWARE EQUIPMENT	0	0	0	0	0	0	0	0	0
SOFTWARE	11,536	0	0	11,882	0	0	12,238	0	0
COMPUTER TRAINING	0	0	0	0	0	0	0	0	0
FIRST AID SUPPLIES	515	0	0	530	0	0	546	0	0
CLOTHING & UNIFORMS	4,635	0	0	4,774	0	0	4,917	0	0
INSTRUMENTATION & CONTROLS	295,659	0	0	304,529	0	0	313,665	0	0
MISCELLANEOUS SUPPLIES	6,180	0	0	6,365	0	0	6,556	0	0
EPCOR DISCONNECTION FEES	0	0	0	0	0	0	0	0	0
BAD DEBT EXPENSE	103,000	0	0	106,090	0	0	109,273	0	0
CONTRACTED LEGAL	0	0	0	0	0	0	0	0	0
ADVERTISING AND LEGAL NOTICES	824	0	0	849	0	0	874	0	0
OTHER PROFESSIONAL SERVICES	146,260	0	0	150,648	0	0	155,167	0	0
ENGINEERING/ARCHITECTURAL	10,300	0	0	10,609	0	0	10,927	0	0
MAIL OUTSOURCE	0	117,822	0	0	121,151	0	0	124,786	0
MEDICAL	494	0	0	509	0	0	524	0	0
COMPUTER	73,223	0	0	75,420	0	0	77,683	0	0
WATER/SEWER	156,560	0	0	161,257	0	0	166,095	0	0
TELEPHONE	18,849	0	0	19,414	0	0	19,986	0	0
ENERGY FUELS	14,420	0	0	14,853	0	0	15,299	0	0
ELECTRICITY	1,339,000	0	0	1,379,170	0	0	1,420,545	0	0
HYDRANT/METERS	5,665	0	0	5,835	0	0	6,010	0	0
JANITORIAL SERVICES	21,074	0	0	21,706	0	0	22,357	0	0
LAUNDRY & DRY-CLEANING SERVICES	9,270	0	0	9,548	0	0	9,834	0	0
BLDG & GROUNDS R & M	28,531	0	0	29,387	0	0	30,269	0	0
MACHINERY & EQUIPMENT R & M	241,461	0	0	248,705	0	0	256,166	0	0
RADIO/PAGER EQUIP/INTERNET (ISP) R & M	7,519	0	0	7,745	0	0	7,977	0	0
VEHICLE R & M	48,719	0	0	50,181	0	0	51,686	0	0
STREET REPAIR CONTRACTUAL SERVICES	1,030	0	0	1,061	0	0	1,093	0	0
WATER/SEWER SYSTEM CONTRACTUAL SERVICES	70,555	0	0	72,672	0	0	74,852	0	0
OTHER REPAIRS & MAINTENANCE	171,238	0	0	176,375	0	0	181,666	0	0
PAVEMENT/CONCRETE REPAIRS	32,960	0	0	33,949	0	0	34,967	0	0
EQUIPMENT & VEHICLE	7,725	0	0	7,957	0	0	8,196	0	0
LEASES & RENTALS-EQUIPMENT & VEHICLE	0	0	0	0	0	0	0	0	0
VEHICLE/EQUIPMENT REPLACEMENT PROGRAM	0	0	0	0	0	0	0	0	0
EMC LEASE PRINCIPAL AND INTEREST	25,142	0	0	25,896	0	0	26,673	0	0
GENERAL INSURANCE & CLAIMS	0	335,491	0	0	345,556	0	0	355,923	0
MEETINGS / TRAINING / TRAVEL	15,656	0	0	16,126	0	0	16,610	0	0
PRINTING & FORMS	0	824	0	0	849	0	0	874	0
TESTING SERVICES	44,805	0	0	46,149	0	0	47,533	0	0
POSTAGE & MAILING	0	2,266	0	0	2,334	0	0	2,404	0
DUES/SUBSCRIPTIONS/MEMBERSIPS	0	1,545	0	0	1,591	0	0	1,639	0
FEES	65,801	0	0	67,775	0	0	69,808	0	0
MERCHANT CC FEES	74,437	0	0	76,670	0	0	78,970	0	0
MOTOR VEHICLES	0	0	0	0	0	0	0	0	0
INTERFUND DEBITS/CREDITS	1,080,922	0	0	1,092,750	0	0	1,125,533	0	0
CONTINGENCY	0	0	0	0	0	0	0	0	0
SUBTOTAL CURRENT SYSTEM	8,309,993	527,106	0	8,559,293	542,920	0	8,816,067	559,208	0
OTHER EXPENDITURES									
DEBT SERVICE - P&I PAYMENTS			13,713,581			13,715,081			13,716,581
ISSUANCE COSTS & RESERVE FUND DEPOSITS			0			0			0
DEPRECIATION			11,144,840			11,198,346			11,245,708
SUBTOTAL	0	0	24,858,421	0	0	24,913,427	0	0	24,962,289
TOTAL BY COMPONENT	\$8,309,993	\$527,106	\$24,858,421	\$8,559,293	\$542,920	\$24,913,427	\$8,816,067	\$559,208	\$24,962,289
TOTAL ALL EXPENDITURES			\$33,695,520			\$34,015,640			\$34,337,564
NET EXPENDITURES RECOUPED VIA RATES AND FEES	\$8,309,993	\$527,106	\$24,858,421	\$8,559,293	\$542,920	\$24,913,427	\$8,816,067	\$559,208	\$24,962,289
	24.66%	1.56%	73.77%	25.16%	1.60%	73.24%	25.67%	1.63%	72.70%
LESS: MISC. REVENUES									
CONNECTION / DEVELOPER FEES			1,126,846			1,095,795			1,025,017
OTHER REVENUES	161,575	10,217	483,154	167,905	10,678	488,766	174,556	11,084	494,360
REDUCTION / (INCREASE) IN CASH	2,398,181	151,648	7,171,211	(84,422)	(5,369)	(245,753)	2,548,098	161,800	7,216,468
SUBTOTAL MISC. REVENUES	2,559,756	161,865	8,781,211	83,483	5,309	1,338,808	2,722,654	172,884	8,735,845
NET REVENUE REQUIREMENTS - RATES	\$5,750,237	\$365,241	\$16,077,209	\$8,475,810	\$537,611	\$23,574,618	\$6,093,413	\$386,324	\$16,226,444
TOTAL NET REVENUE REQUIREMENTS - RATES			\$22,892,687			\$32,588,039			\$22,706,181

LAKE HAVASU CITY
Irrigation & Drainage Fund
Revenue and Expense of Cash Flow

Irrigation & Drainage Fund Financial Projections	Projections				
	Adopted FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
Revenues					
Debt Service: New	\$ 1,051,000	\$ -	\$ -	\$ -	\$ -
IGA-Flood Control Funding	1,755,552	1,773,000	1,791,000	1,809,000	1,827,000
Interest & Miscellaneous	355,695	365,000	374,000	383,000	392,000
Grants	141,500	143,000	144,000	145,000	146,000
Property Tax Levy	5,684,564	5,684,000	5,684,000	5,684,000	5,684,000
Water Use Fees/Charges: Current	10,477,800	10,530,000	10,583,000	10,636,000	10,689,000
Total Revenues	\$ 19,466,111	\$ 18,495,000	\$ 18,576,000	\$ 18,657,000	\$ 18,738,000
Expenses					
Personnel	\$ 3,246,162	\$ 3,328,900	\$ 3,419,200	\$ 3,503,500	\$ 3,588,800
Operation & Maintenance (O&M)	4,622,102	4,671,310	4,763,334	4,857,977	4,953,142
Capital Outlay	288,373	174,200	150,000	150,000	150,000
Community Investment Program	16,599,152	9,665,000	7,640,000	8,065,000	4,250,000
Contingency	275,000	275,000	275,000	275,000	275,000
Depreciation	2,600,000	2,652,000	2,705,040	2,759,141	2,814,324
Interfund Cost Allocation - Labor Attrition	(32,000)	(33,000)	(34,000)	(35,000)	(36,000)
Interfund Cost Allocation - Support Svcs	1,936,944	1,980,000	2,024,000	2,069,000	2,115,000
Other Expenses:					
Debt Service	634,647	593,798	592,681	591,511	590,285
	30,170,380	23,307,208	21,535,255	22,236,129	18,700,551
Non-Cash Depreciation & Adjustments	(2,600,000)	(2,652,000)	(2,705,040)	(2,759,141)	(2,814,324)
Total Expenses	\$ 27,570,380	\$ 20,655,208	\$ 18,830,215	\$ 19,476,988	\$ 15,886,227
CURRENT YEAR RESOURCES	\$ (8,104,269)	\$ (2,160,208)	\$ (254,215)	\$ (819,988)	\$ 2,851,773
Operating Transfers In/(Out)					
CIP Fund - Flood Control	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund - Wash Crew	(500,000)	(500,000)	(500,000)	(500,000)	(500,000)
General Fund - Water Treatment Plant	(1,000,000)	(1,000,000)	(500,000)	(1,500,000)	-
General Fund - Parking Lot Rehab	(5,000)	(10,000)	(5,000)	(5,000)	(5,000)
Highway User Revenue Fund	(550,000)	(550,000)	(550,000)	(550,000)	(550,000)
Vehicle/Equip. Replacement Fund	456,000	-	-	-	-
Wastewater Fund	(1,000,000)	(1,000,000)	(1,500,000)	-	-
Total Operating Transfers In/(Out)	\$ (2,599,000)	\$ (3,060,000)	\$ (3,055,000)	\$ (2,555,000)	\$ (1,055,000)
SUBTOTAL	\$ (10,703,269)	\$ (5,220,208)	\$ (3,309,215)	\$ (3,374,988)	\$ 1,796,773
Beginning Available Resources	\$ 37,923,784	\$ 27,162,515	\$ 21,367,307	\$ 18,058,092	\$ 14,683,104
CIP Transfers In/(Out)					
CIP - HURF Fund	\$ (58,000)	\$ (575,000)	\$ -	\$ -	\$ -
Total CIP Transfers In/(Out)	\$ (58,000)	\$ (575,000)	\$ -	\$ -	\$ -
ENDING AVAILABLE RESOURCES BEFORE RESERVES	\$ 27,162,515	\$ 21,367,307	\$ 18,058,092	\$ 14,683,104	\$ 16,479,877
RESERVE FUND 15%	(2,446,000)	(2,510,000)	(2,583,000)	(2,640,000)	(2,820,000)
ENDING AVAILABLE RESOURCES AFTER RESERVES	\$ 24,716,515	\$ 18,857,307	\$ 15,475,092	\$ 12,043,104	\$ 13,659,877

LAKE HAVASU CITY
Wastewater Utility Fund
Revenue and Expense of Cash Flow

Wastewater Utility Fund Financial Projections	Projections				
	Adopted FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21
Revenues					
Bond Proceeds-Debt Refinancing	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Proceeds	3,621,600	-	-	-	-
Grants	-	-	-	-	-
Interest & Miscellaneous	241,200	246,900	252,700	258,600	264,700
Misc. Sewer Fees / Connection Fee	569,000	508,200	445,900	382,000	316,600
User Fees / Charges	21,700,000	21,917,000	22,136,000	22,357,000	22,581,000
Total Revenues	\$ 26,131,800	\$ 22,672,100	\$ 22,834,600	\$ 22,997,600	\$ 23,162,300
Expenses					
Personnel	\$ 2,620,355	\$ 2,687,700	\$ 2,760,100	\$ 2,826,900	\$ 2,895,600
Operation & Maintenance (O&M)	4,764,659	4,807,500	4,876,100	4,971,299	5,070,100
Capital Outlay	954,200	1,000,000	1,000,000	1,000,000	1,000,000
Community Investment Program	2,452,900	932,000	935,000	3,420,000	-
Contingency	355,000	355,000	355,000	355,000	355,000
Depreciation	11,000,000	11,220,000	11,444,400	11,673,300	11,906,800
Interfund Cost Allocation - Labor Attrition	(26,000)	(26,600)	(27,200)	(27,800)	(28,400)
Interfund Cost Allocation - Support Svcs	1,050,889	1,071,907	1,093,345	1,115,212	1,137,516
Other Expenses:					
Debt Service	15,024,876	12,845,807	12,879,107	12,912,942	12,942,445
	38,196,879	34,893,314	35,315,852	38,246,853	35,279,061
Non-Cash Depreciation & Adjustments	(11,000,000)	(11,220,000)	(11,444,400)	(11,673,300)	(11,906,800)
Total Expenses	\$ 27,196,879	\$ 23,673,314	\$ 23,871,452	\$ 26,573,553	\$ 23,372,261
CURRENT YEAR RESOURCES	\$ (1,065,079)	\$ (1,001,214)	\$ (1,036,852)	\$ (3,575,953)	\$ (209,961)
Operating Transfers In/(Out)					
General Fund - Parking Lot Rehab	\$ (7,000)	\$ (14,000)	\$ (7,000)	\$ (7,000)	\$ (7,000)
IDD Fund	1,000,000	1,000,000	1,500,000	-	-
Vehicle/Equip. Replacement Fund	343,000	-	-	-	-
Total Operating Transfers In/(Out)	\$ 1,336,000	\$ 986,000	\$ 1,493,000	\$ (7,000)	\$ (7,000)
SUBTOTAL	\$ 270,921	\$ (15,214)	\$ 456,148	\$ (3,582,953)	\$ (216,961)
Beginning Available Resources	\$ 23,198,913	\$ 23,411,834	\$ 22,821,620	\$ 23,277,768	\$ 19,694,815
CIP Transfers In/(Out)					
CIP - HURF	(58,000)	(575,000)	-	-	-
Total CIP Transfers In/(Out)	\$ (58,000)	\$ (575,000)	\$ -	\$ -	\$ -
ENDING AVAILABLE RESOURCES BEFORE RESERVES	\$ 23,411,834	\$ 22,821,620	\$ 23,277,768	\$ 19,694,815	\$ 19,477,854
RESERVE FUND 15%	(3,424,000)	(3,438,000)	(3,444,000)	(3,435,000)	(3,536,000)
ENDING AVAILABLE RESOURCES AFTER RESERVES	\$ 19,987,834	\$ 19,383,620	\$ 19,833,768	\$ 16,259,815	\$ 15,941,854